Bank reconciliation – pro form	na							
This reconciliation should include <u>all</u> bank and								
column headed "Year ending 31 March 20xx" and payments basis. Please complete the high								
and payments basis. Please complete the high	lingitted boxes,		g that unpres				gative ligules	
Name of smaller authority:	RAVENST	ONE PAI	RISH CO	UNCIL				
County area (local councils and parish me	etings only):		BUCKS		1			
Financial year ending 31 March 20xx								
Prepared by (Name and Role):	JULIAN VISCHER CLERK / RFO							
· · · · · · · · · · · · · · · · · · ·								
Date:	20/5/20							
					£	£		
Balance per bank statements as at 31/3	/xx:				~	~		
	Main				4,415.0			
	Saver				11,811.0			
					11,011.0			
[add more accounts if personal								
[add more accounts if necessary]								
	-							
	1							
						16,226.0		
Petty cash float (if applicable)					None	-		
Less: any unpresented cheques as at 31/3	3/xx (enter the	ese as nega	ative numbe	ers)				
	None							
[add more lines if necessary]								
						_		
Add: any un-banked cash as at 31/3/20								
						_		
Net balances as at 31/3/20 (Box 8)						16,226.0		

Rank ro	conciliatio	n _ ovar	nlo						
Dankie	concinatio		ipie						
This recon	ciliation should i	include all b	ank and bui	ldina societv a	accounts, includi	na short term i	nvestment a	accounts. It	
<u>must</u> agree	e to Box 8 in the	e column he	aded "Year e	ending 31 Ma	rch 20xx" in Sec	tion 2 of the AC			
agree to Bo	ox 7 where the a	accounts are	e prepared c	on a receipts a	and payments ba	asis		1	
Name of sr	maller authority:	1	ABC Parish	n Council					
County are	a (local council:	s and parish	meetings o	nly):	ABC County				
Financial y	year ending 31	March 20x	ĸ						
Prepared b	y (Name and R	ole):			Clerk/ RFO				
Date:				xx/xx/xx					
					£	£			
Balance p	er bank statem	ents as at 3	31/3/xx:						
e.g Curren	t Account				1,000.00				
High Intere	est Account				3,000.00				
Building Sc	ciety Premium	Account			10,000.00				
						14,000.00			
						11,000.00			
Petty cash	float (if applicat	nle)				10.00			
						10.00			
	unpresented che	annes as at	31/3/vv						
	only current acco	•	5175777						
Cheque nu		154			(60.00)				
cheque nu		154			(18.00)				
		157			, <i>`</i> /				
		150			(2.00)				
						(00.00)			
Add: answer	n honked seet	00 of 21/2/	,			(80.00)			
nuu. ariy u	n-banked cash	as at 3 1/3/X	^						
a. a. Allation a	at south books				50.00				
e.g Allotme	ent rents banked	1 30/3/XX (DL	t not creatte	a unii 2 Aprii)	50.00				
						F0 00			
						50.00			
Not balance						12 000 00			
Net balanc	ces as at 31/3/x	(X (BOX 8)				13,980.00			
Note: If you	u hold investme	nts other the	in in bank d	eposit or othe	r short-term savi	ings accounts			
					bank reconciliati 2, Box 9 and reco				
					le any sharehold				
					ctitioners' Guide'				
Please con	nplete the pro f	orma templa	ate on the o	ther tab for yo	our smaller auth	ority.			
								-	-