

RAVENSTONE PARISH COUNCIL

Minutes of the meeting held on Thursday, 13th June 2019 at Ravenstone Village Hall at 7.50pm following the Annual Meeting

Present: Cllrs S. Bailey (in the Chair), R. Humphreys, H. Anderson, and N. Brinner. Ward Cllr P. Geary. No members of the public. Clerk J Vischer.

N.B. No May 2019 minutes - the meeting being inquorate.

1. **Apologies** – Cllrs L. Postawa; Ward Cllrs D. Hosking and K. McLean. These were accepted.
2. **Declaration of Members Interests** – None.
3. **Approval of April Minutes and any Matters Arising** - Approved. No Matters Arising.
4. **Village Appearance** - Village Inspection Plan 2019
 - 4.1. Ditch opposite North End Farm – Landscaping contractor to be contacted. HA
 - 4.2. North End, blocked gullies – to be checked as gullies recently cleared in the village. HA
 - 4.3. Cemetery gateposts – maintenance responsibility to be confirmed. SB
 - 4.4. Dog fouling by almshouses – is there a recurrent issue? Chair to check. SB
 - 4.5. Pop-up garden – ongoing.
 - 4.6. Benches and noticeboards in need of refurbishment – Chair to contact contractor. SB
 - 4.7. Merchant Venturers wall - still outstanding.
 - 4.8. Old Schoolhouse verge, potential site for wildflower garden – undergrowth clearance quote. SB
 - 4.9. Old Schoolhouse and Recreation ground lime trees maintenance – to be re-considered in December.
 - 4.10. Recreation Ground refurbishment – Cllr Anderson to draw up a program, Clerk to check cost of swing seats with MKC. [*post-meeting note*: flat seats: £40, cradle seats: £90.] HA
 - 4.11. Willow Barn damaged pavement - Cllr Anderson to report on portal. HA
 - 4.12. Stoke Goldington Road buried drains (ongoing) – Ward Cllr P Geary to report to new Head of Highways.
 - 4.13. Weston Road collapsed road sign - (ongoing) – Ward Cllr P Geary to report to new Head of Highways.
5. **Flood Mitigation** – Village Flood Log 2018 – ongoing.
6. **Recreation Field**
 - 6.1. Commemorative bench – no date from contractor for base. Chair to chase. SB
It was agreed to order the Bristol 5' bench from John Robertson Ltd. – hardwood tbc CLK
It was agreed to order a commemorative plaque – wording to be circulated. HA
 - 6.2. Basketball (wobbly) pole – Clerk to check with installation contractor for advice. CLK
7. **Finance** – Cheques for approval & Balances – the following payments were approved.
 - 7.1. Clerk's salary £246.20; Clerk's admin & expenses £21.87; PAYE (1st Qtr) £160.00.
Available balance at 24th May 2019: £6,337 (plus allocated Reserves).
 - 7.2. Internal Audit Report, previously circulated – satisfactory, no substantive issues had been raised in the Report.
Separated Financial Regulations to be drawn up following recommendation.
 - 7.3. External Audit Return
 - 7.3.1. Annual Governance Statement 2018-19 was duly approved and signed. Proposer: Cllr Humphreys, seconder Cllr Anderson. Unanimous.
 - 7.3.2. Accounting Statements 2018-19 were duly approved and signed. Proposer: Cllr Humphreys, seconder Cllr Anderson. Unanimous.

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8. **Neighbourhood Plan (NP)** – it was agreed to set up an Implementation Group following recommendations from the Steering Group, to ensure decisions made in the Plan were carried through. Chair to contact Robin Cooper. The final hurdle – formal approval by MKC in full council would take place next week. Ward Cllr P Geary would be present. **SB**
9. **Planning Applications**
- 9.1. **Previous applications -**
Horseshoe Farm Appeal [*carry forward*]
19/00698/FUL & 19/00698/LBC Yew Tree Farm Stoke Goldington Road, Retrospective application for internal and external alterations. Application withdrawn. To be kept on agenda as a reminder.
19/00867/TCA Notification of intent to fell and treat the stump of False Acacia (T1), Hobbes Cottage, North End. It was agreed to invite the tree officer to inspect the tree as this would not automatically be the case. *Permitted.*
- 9.2. **Applications since the last meeting –**
19/00940/TCA All Saints Church North End, Notification of intention to prune Yew (T1) by 2m to provide clearance for house roof and church wall. *Permitted.*
19/00998/FUL & 19/00999/LBC 3 Alms Houses North End, Unit 3 internal repairs and alterations. *Permitted.*
10. **Correspondence (other than email)** – SLCC Clerks quarterly.
11. **Councillors/Residents New Items** – Cllr Anderson offered her apologies for the next meeting.
12. **Date of Next Meeting** – Thursday 11th July 2019 at 7.30pm at the Village Hall

Meeting closed 8.45pm

signed

date