

RAVENSTONE PARISH COUNCIL

Minutes of the meeting held on Thursday, 14th June 2018 at Ravenstone Village Hall at 7.45 pm

Present: Cllrs S. Bailey (in the Chair), R. Humphreys, H. Anderson, N. Brinner; Robin Cooper (Neighbourhood Plan). Ward Cllrs D Hosking, P. Geary. No members of the public. Clerk J Vischer.

1. **Apologies** – Cllr L. Postawa and Ward Cllr K. McLean. These were accepted.
2. **Declaration of Members Interests** – None
3. **Approval of previous Minutes and any Matters Arising**
 - 3.1. **April Minutes** – postponed from the last meeting, previously circulated for comment. Approved. Proposer Cllr Brinner, seconder Cllr Anderson. Unanimous.
 - 3.2. **May Minutes** – previously circulated for comment. Approved. Proposer Cllr Anderson, seconder Cllr Brinner. Unanimous.
 - 3.3. It was proposed and approved that item 9 on the agenda (Neighbourhood Plan) be brought forward.
9. *(brought forward)* **Neighbourhood Plan (NP)**
 - 9.1. **Steering Group report back** – Robin Cooper, Chair of the Steering Group, submitted a written report. The Steering Group had met twice since the last RPC meeting.
 - 9.1.1. The six-week consultation period had ended on 6th June. Thirty-two responses had been received. Five from statutory consultees, two from landowners' organisations and twenty-five from residents.
 - 9.1.2. Advice from MKC had been sought and received regarding two challenges from landowners' organisations.
 - 9.1.3. The responses review process would continue for the next fortnight.
 - 9.1.4. The Consultation Statement was being drafted.
 - 9.1.5. Replacement grant monies had been received on 23rd May.
 - 9.1.6. **Next steps** – To complete the supporting Consultation and Basic Conditions Statements and amend the Plan in time for submission to MKC in July.
 - 9.2. **New website** – The site was still not ready for release as all the changes promised had not been implemented by the developer. Cllr Anderson reported that an experienced volunteer had offered their services and was making those more technical changes still outstanding. It was agreed to pay the website developer's outstanding invoice as this had been previously agreed. Several hours of work were still required. Cllr Brinner confirmed there was no formal contract but a Service Level Agreement that was generic. It was agreed to contact the CEO of Interdirect Ltd. to raise concerns once the site had gone 'live'.
4. **Village Appearance**
 - 4.1. New Village Inspection – this had been carried out on 20th May. A report comprising nine items had been circulated. Various 'Actions' were ongoing.
 - 4.2. Crumbling wall by School House – awaiting Savills' response.
 - 4.3. Phonebox removal – (carry forward - September 2018 deadline).
5. **Flood Mitigation**
 - 5.1. It was agreed to report the recent flooding to MKC. CHR/CLK
 - 5.2. It was agreed that gullies (drains) had not been emptied for several years and that photos should be taken and submitted to MKC along with the report (*above*) RH/CLK
 - 5.3. It appeared that some cross-contamination of 'foul' and 'storm' water had occurred – this would come under the aegis of Anglian Water. To be contacted. CHR
 - 5.4. Ward Cllr P Geary informed councillors that a MKC public meeting dedicated to the recent flooding was scheduled for Wednesday 20th June and recommended attendance.
6. **Recreation Field**

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- 6.1. Sleepers/ memorial bench – ongoing - moved to Village Inspection Action Plan (*above*)
- 6.2. Land Deeds – (carry forward – expected September)

7. Allotments

- 7.1. Pump installation – Now installed, Cllr Anderson reported that it was proving a great success.
- 7.2. It was agreed to use the residual refurbishment funds to cover the bulk of the costs for clearing the boundary vegetation. Cllr Anderson to invite the landscape contractor for a quotation. **HA**

8. Finance

- 8.1. **Cheques for approval & Balances** – The following payments were approved:
Clerk's salary £226.09; Clerk's admin expenses £40.99; Allotments pump installation - £215.00; website developer - £150.00.
Available balance at 25th May 2018: £11,221 (plus allocated Reserves).
- 8.2. The Clerk was instructed to check the date that Section 106 funds were received. [*post-meeting note: 13th August 2013 for £11,597.16*]

10. Planning Applications

10.1. *Previous applications*

17/03221/FUL Land Adjacent Small Farm Ravenstone Mill Road; new 2-bedroom dwelling. *Pending*

10.2. *NEW applications*

18/01163/TCA Addersey Cottage Common Street, Notification of works. Removal of 3x conifer trees located adjacent to the rear garden outbuilding (trees outgrowing their location) & reduce one Cedar in height by approx 2m as part of routine maintenance. No objections.

11. **Correspondence** (*other than email*) –

Mark Lancaster MP flyer. – to be posted up. Cllr Anderson volunteered to take on the role of keeping the noticeboard up-to-date. This was gratefully agreed.
'Fly the Red Ensign' circular and advertisement for Merchant Navy Day 3rd September.

12. **Councillors/Residents Items**

- 12.1. **Outstanding highways matters** – Collapsed road sign at bend of Weston Road – still outstanding. **Wd Cllr PG**
- 12.2. **Dumped rubbish in field entrance** – this was now so overgrown it was invisible. Chair to discuss with farmer. **CHR**
- 12.3. **Potholes** – repairs were reportedly underway.

13. Date of Next Meeting – Thursday 12th July 2018 at 7.30pm at the Village Hall

Meeting closed 8.40pm

signed

date